

CSD Board Meeting

August 15 at 3:00 pm (via Zoom)

August 15, 2022 - CSD Board Meeting

3 - 4:30 pm

In attendance

Greta Bergquist

Anna Bruce

Monica Hoffman

Susan Cackler

Emily West

Alec Chunn

Tara Morissette

Holly Campbell-Polivka

Welcome and Introductions-

Review and Approve Minutes (link [here](#))

- Approved by vote.

Candidates for open positions

- Introduce Monica Hoffman, candidate for Incoming Chair
- Still need: Mock Coordinator, Communications Coordinator, committee members
 - Outgoing Mock Coordinators asked to write blog post, still pending
 - Can we skip doing a mock this year? (Participation has been lower.)
 - Can we support Reforma's Mock Pura Belpré and direct CSD folks there instead?
 - Do a last call post for Mock Coordinator and indicate that if no candidate is selected, no Mock this year?
 - [Bylaws](#) don't mention that a mock needs to happen, but they do mention that we must elect a Mock Coordinator.
- Communications Coordinator plan
 - Tara has stepped away for Chair position
 - Could we break down the job into smaller pieces and split among the Board until we get someone in the position?
 - Generating the content is the part that is too much for one position
 - Originally designed as a committee
- Holly will do Lampman another year
- Alec will do Secretary another year or we can ask Star Todd
- Per Arlene: we can choose as a board to go forward with one candidate for Chair Elect. We just need to make that decision and vote. The next steps then are to forward information to Shirley and have her do an election. From bylaws: "Ballots shall be mailed or be made available by electronic means to each division member no later than six weeks after the Annual OLA Conference. These ballots shall be returned to the Nominations Committee within three weeks of the date they were made available. The candidates receiving the highest number of votes shall be elected. In case of a tie vote, the successful candidate shall be determined by the nominating committee by lot."
 - One candidate for election approved by the board by vote
 - If election successful, Monica will start Sept 1

Performer's Showcase Update

- Committee has asked for Board input before going public
- Next steps: send out the email to potential performers and start to cultivate list
- Name options
 - Program Directory (might be its own separate project?)
 - Oregon [Library] Presenter's Directory
- Had inquiries from out of state presenters for virtual programming
 - The form includes virtual-only option so users could filter out
 - Maybe out of state presenters need to offer in-person and virtual? Currently, no criteria so we'd need to add this.
 - Maybe presenters must be within certain distance of Oregon?
 - We can start with no criteria and adjust if need be?
- Directory will have caveat that it is a work in progress, so we can add criteria later.
- Airtable allows up to 2500 entries, so it will be searchable
- Anna shared intake form, which includes recent library appearances and letters of recommendation
- Directory will stay hidden while it is being populated, will publicize when we go live
 - After that point, entries will be accepted on ongoing basis
- Decision: going forward as-is with no criteria and will revisit as needed
- Jamie working on creating the website pages
- Shirley wants a 1-page description of current status of performer's showcase

Lampman Update

- Holly has contacted OYAN about combining award ceremonies

Web/social media update

- Make a stipulation of scholarship? Divide the duties more?

OLA Conference

- CSD can/should sponsor sessions and has a committee member to help with planning.
 - Monica willing to be on the committee.
- OLA Board retreat last week
- If Lampman to be part of OLA Conference (April 19-23), we'd need to decide that now and start planning.
 - October deadline
 - Pre-conference or Saturday morning floated as potential options
 - Decision: Friday, April 21 morning during conference, possibly offsite? Another option to do at the Riverhouse Hotel.
 - Can we make it cheaper (\$15) and subsidize the rest of the cost?
 - Holly will research costs at Riverhouse by contacting conference planning committee (Lisa Sjoblom and Sonja Somerville)
- CSD and OYAN usually alternate preconference. Need to confirm with OYAN that it's their turn.
 - State Library might do a new kids librarian/new director pre-conference (Focus Institute) with Oregon librarians as experts
- RFPs coming out next month.

Spring Workshop Discussion

- Survey: Tara has drafted survey questions and will send out in Sept/Oct so we have time to plan. Workshop likely to be in March.
- [Link to survey](#)

Scholarship Update

- Few applications last year
- Should we look at upping the conference scholarships? Maybe \$300 to 10 people that is payable to the Riverhouse for room rate reductions? Or we could give 3 \$1000 scholarships, but do need to stipulate that recipients house at the Riverhouse.
 - Writing blog could be way to earn scholarship
 - Should we limit to libraries that wouldn't fund their staff going? Or ask staff to ask manager before applying?
- What other ideas do we have to jump start scholarships?
- State Library won't be doing scholarships for OLA Conference

Upcoming decisions/action items:

- 2022/23 CSD Budget
- Board should consider amending bylaws. Susan will verify that the ones on the [website](#) are accurate
 - 2020 Bylaws [here](#)
- Election for Chair Elect

Meeting schedule for 2022/23: Tara will send out a poll for meeting times.

Next Meeting: TBD, will update once scheduled.

Meeting adjourned at 4:48pm